

**REQUEST FOR PROPOSALS
PROFESSIONAL ENGINEERING AND CONSULTING SERVICES
FOR EZ RIDE**

Regarding: Parking Area Design, Site Plan, Specifications and Approvals
Block 249 - Lot 3
140 Park Place East
Wood-Ridge, NJ 07075



Meadowlands Transportation Brokerage Corporation, d/b/a EZ Ride
144 Park Place East
Wood-Ridge, NJ 07075

Confidentiality

This Request for Proposals (hereinafter, "RFP") contains confidential and proprietary information that is the property of EZ Ride and is provided to potential engineers and consultants for the sole purpose of responding to this RFP. The recipient agrees to maintain such information in confidence and not to disclose this information to any person outside of the group of the recipient's officers, employees and consultants who are directly involved in responding to its contents and have a direct need to know. All recipients of this RFP should maintain confidentiality in accordance with the terms described herein, as well as any non-disclosure agreement to be executed separately.

I. Introduction

1. As part of Phase I of our multi-phased redevelopment plan, Meadowlands Transportation Brokerage Corporation, d/b/a EZ Ride (hereinafter, "EZ Ride"), hereby requests proposals from competent engineering and surveying firms to prepare the necessary plans, design documents, calculations, specifications, and applications related to the improvement of Lot 3, that improvement being a paved parking lot with the appurtenances described more precisely in the Scope of Services below.
2. Pursuant to the EZ Ride Procurement Policy, more than one proposal is expected and factors other than price may be taken into consideration for their evaluation.

II. Contact Information

- Questions related to the information provided by EZ Ride or regarding the RFP process can be submitted to Krishna Murthy, President and Chief Executive Officer, and Avnish Gupta, Chief Operating Officer and General Counsel of EZ Ride.

Krishna Murthy
President and Chief Executive Officer
EZ Ride
144 Park Place East
Wood-Ridge, NJ 07075
(201) 939-4242 ext. 117
kmurthy@ezride.org

Avnish Gupta, Esq.
Chief Operating Officer and General Counsel
EZ Ride
144 Park Place East
Wood-Ridge, NJ 07075
(201) 939-4242 ext. 118
agupta@ezride.org

III. Scope of Services

1. All firms submitting proposals shall be licensed in the State of New Jersey. The general scope of services requires the successful respondent to obtain the necessary background survey information from which an engineering plan for the improvement of Lot 3, adjacent to EZ Ride's existing facility in Wood-Ridge, can be prepared. The anticipated use of Lot 3 is a paved electric vehicle (hereinafter, "EV") ready parking lot, with perimeter fencing, lighting, landscaping as may be required by the Borough of Wood-Ridge, pavement markings and underground conduits for six to ten future EV charging stations. Presentation/ submittal of the final plan to the Wood-Ridge Zoning Officer and the appropriate Land Use Board shall be included in the proposal. All application/ permitting fees will be paid directly by EZ Ride.

- Until the completion of the redevelopment of the remaining site, we intend to use the existing electric supply from our facility at Lot 2 for charging the EVs to be parked and charged at Lot 3. Any requisite permissions from the utility should be included in the Scope of Work. The current electric supply at Lot 2 is noted below:

Panel #	Amp Rating	Capacity KW (208V)	Available Load (KW)	Max Load 2022/2023	Avg Load 2022/2023	Available for Charging (KW)
1	225	46.8	37.44			
2	100	20.8	16.64			
3	100	20.8	16.64			
Total	425	88.4	70.72	24.8/25.6	11.2/12.5	45.1 (64%)

- We intend to use 16.64 KW L-2 chargers for our fleet, and we believe the existing electric supply will allow enough capacity for charging while the redevelopment of the site is completed. Additional chargers will be installed in subsequent phases, but the Scope of Work for Phase 1 redevelopment must include details of underground conduits and cables that will need to be installed for the final layout.
- Proposals must demonstrate the firm’s level of expertise, technical knowledge, and competence with the planning, designing, and implementation of EV charging stations, including: (1) EV feasibility, due diligence, and development; (2) EV site civil designing; (3) EV site electrical design; (4) EV site permitting; (5) EV site construction; and (6) EV charging grants and incentives.
- Documents prepared by the engineer/consultant shall be in an electronic format (AutoCAD) and shall be made available to EZ Ride in PDF format. Further, the proposal shall indicate the cost of preparation of up to thirty (30) copies of all plans and documents required for submittal for review by EZ Ride, all agencies having jurisdiction and for bidding purposes.
- Survey controls at the site, set by a professional land surveyor licensed in the State of New Jersey, shall be required in advance of the construction bidding process. The actual construction layout shall be the responsibility of the construction contractor, not the engineer/consultant.
- An As-Built Survey shall be prepared by a professional land surveyor licensed in the State of New Jersey and delivered at the time of completion of construction to provide a record of the as-constructed conditions, including locations of all constructed features, spot grades, and as-built contours. The survey shall be in a format and shall include the information necessary for acceptance by the respective governmental agencies that require the submission, review, and acceptance of the as-built survey as a pre-requisite to the use and occupancy of the improvement.

8. The design of the improvements shall take into consideration the applicable regulations and guidance from all governmental agencies having jurisdiction including but not limited to the Borough of Wood-Ridge, County of Bergen, Bergen County Utilities Authority, Bergen County Soil Conservation Service, New Jersey Department of Environmental Protection, and the Federal Aviation Authority.
9. The survey shall be referenced to either NGVD 1929 or NAVD 1988 vertical datum. A copy of the boundary and topographic survey previously prepared will be provided to all interested engineering firms. Survey information shall include, but not be limited to, boundary metes and bounds, adjacent rights-of-way and recorded easements, location of structures within 100 feet of Lot 3, all underground utilities identified by a utility mark-out, and all overhead wiring and utility poles. Existing features on Lot 3, such as the concrete slab from the former auto body business at this location, shall be located and plotted on an existing conditions survey/plan. Spot grades and existing grading contours shall be plotted within the property boundaries and within 50 feet outside of the property limits.

For the avoidance of doubt, the selected engineering firm shall perform the engineering and consulting services only in accordance with more particularly detailed specifications to be set forth in a binding contractual arrangement to be entered into between such firm and us.

IV. Proposal Format

Proposals must be submitted using the format described below, and in the order specified. All pages must be numbered sequentially, including any attachments, appendices and exhibits.

1. Executive Summary: A concise one-page overview of the proposal, highlighting the key tasks and deliverables.
2. Company Information: Provide a two-page or less narrative description of your organization including its history, mission, values, organizational structure, and key personnel. Include relevant licenses, certifications, and insurance information.
3. Understanding of the Project: A demonstration of the respondent's understanding of the project's scope, objectives, and requirements. This shows that the respondent has thoroughly reviewed the RFP and comprehends what is needed.
4. Proposed Solution: A detailed description of how you plan to meet the project requirements.
5. Project Plan: A comprehensive plan outlining the approach, timeline, milestones, and deliverables for the project.

6. Experience and Qualifications: Information about the respondent's relevant experience and qualifications. This can include case studies, examples of past projects, client testimonials, and resumes of key team members who will be working on the project. Include information on any subcontractors or partners.
7. Pricing and Budget: A detailed breakdown of the costs associated with the proposed solution. This should include a pricing structure, payment schedule, and any assumptions or conditions related to pricing. Provide a narrative explanation of the costs included in the line-item budget, including justification and explanation of personnel, fringe, overhead, materials, equipment, and all other costs. Include any value-added engineering proposals or cost-saving measures.
8. Innovation: Describe the elements that make your proposal unique and innovative.
9. References: Contact information for previous clients or partners who can provide references. These should be individuals or organizations that can speak to your capabilities and past performance. Include at least three references from similar projects.
10. Appendices: Any additional information or supporting documents that strengthen the proposal. This can include detailed technical documents, project management plans, certifications, and any other relevant materials.

V. Quote Submission Instructions:

1. Please submit proposals to kmurthy@ezride.org and agupta@ezride.org .
2. Participants should include all proposed alternatives in a single submission.
3. EZ Ride hereby confirms that all proposals received will be kept confidential.
4. *A fixed price quote including all costs is anticipated.* All costs associated with the proposal shall be included in the proposal on an aggregate basis and shall include a total cost cap.

VI. Proposer's Meeting:

A mandatory in-person meeting will be held at EZ Ride facility located at 144 Park Place East, Wood-Ridge, NJ 07075, on August 26, 2024, at 10:15 AM. In addition to answering any questions from the attending proposers, we will provide information regarding the concepts we have developed for phased redevelopment of the entire site along with a visit to Lot 3.

Any further questions may be submitted via email no later than 5:00 PM on September 3, 2024. A response to all questions, along with any addendums, if necessary, will be sent to all attendees by September 9, 2024.

VII. Evaluation Criteria

The proposals will be reviewed by a selection committee comprised of representatives drawn from trustees of EZ Ride and evaluated based on criteria including but not limited to the following:

1. Relevant previous work
2. Responsiveness to the RFP, understanding of the scope of the project and approach to producing the desired results
3. Qualified personnel
4. Schedule of work
5. Cost effectiveness (amount of work indicated to be accomplished within the proposed cost)

VIII. Timeline:

The tentative timeline is as follows:

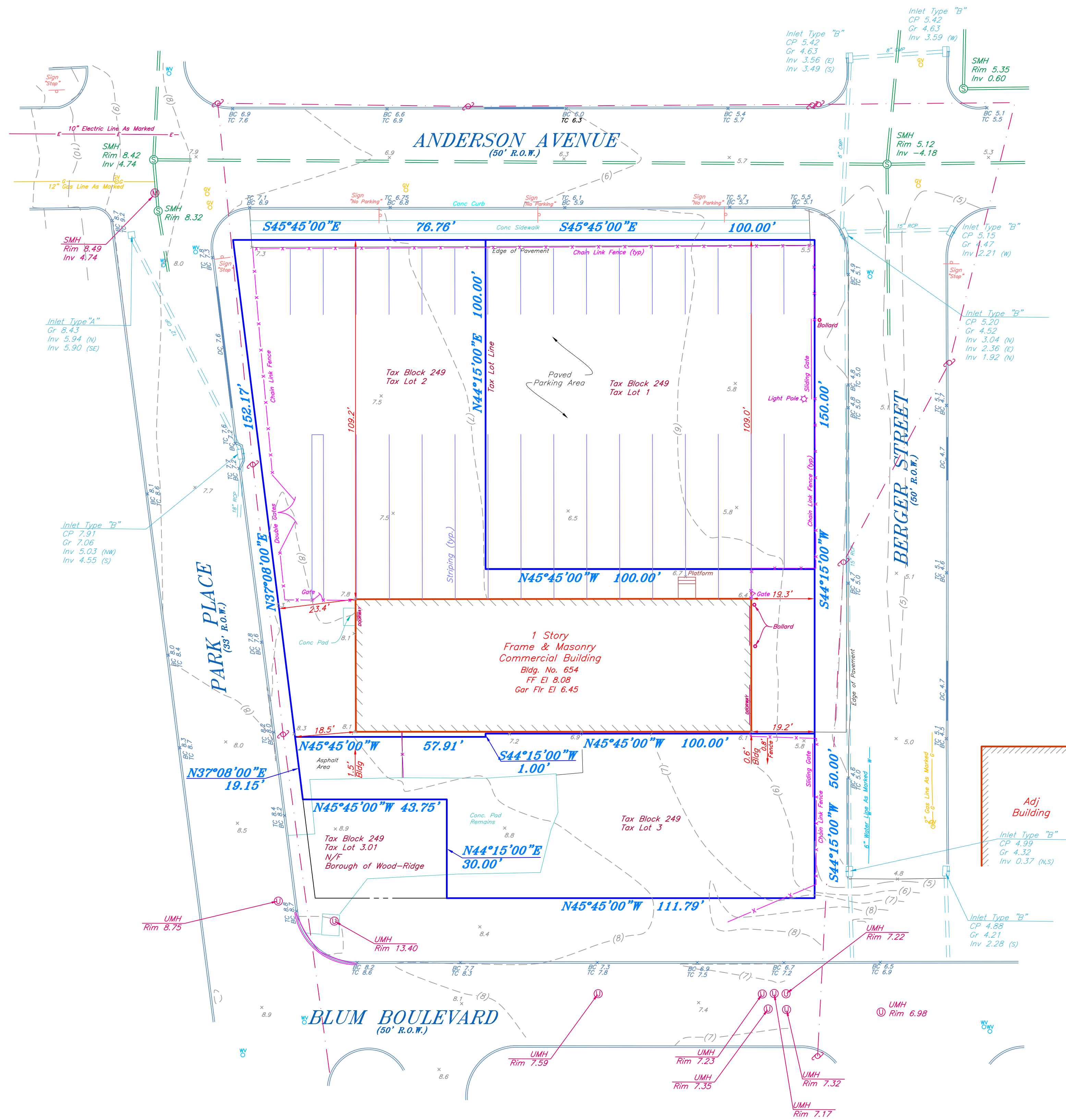
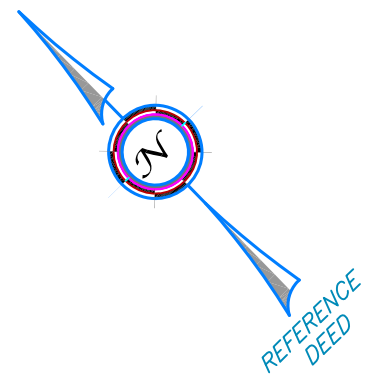
1. Mandatory Proposer's Meeting: August 26, 2024, at 10:15 AM at EZ Ride office located at 144 Park Place East, Wood-Ridge, NJ 07075.
2. Deadline for submitting any further questions - 5:00 PM (ET) on September 3, 2024.
3. Responses to questions / Addendum to RFP - 5:00 PM on September 9, 2024.
4. Proposal Submission deadline - 11:00 AM (ET) on September 23, 2024.
5. Evaluation of Proposal completed by October 21, 2024.
6. A virtual presentation may be required - week of October 28, 2024.
7. Contract awarded by November 11, 2024.
8. Submission of finished plans and documents on or before December 9, 2024.

IX. DISCLAIMER

Please note that this RFP does not constitute a firm or binding offer or contract for any of the services described herein. All proposals, once submitted, will become the property of EZ Ride, subject to the confidentiality provisions described above. Engineers and consultants will not be compensated or reimbursed for any costs incurred in developing, estimating, preparing, or finalizing the submitted proposals. EZ Ride reserves the right to determine future project requirements and is not obligated to contract for any of the requested services described herein. EZ Ride reserves the right to accept or reject any or all proposals in its sole discretion, waive any anomalies or variances in any proposals, negotiate with any or all bidders, or cancel or modify this RFP. Neither EZ Ride nor any engineer or consultant shall be under any obligation to negotiate or enter into any agreement, and neither EZ Ride nor any engineer or consultant shall have any liability to the other with respect to any matters covered by this RFP or any negotiations that may follow, unless and until a detailed written agreement is fully negotiated and executed by authorized representatives of EZ Ride and such engineer or consultant.

Exhibit A
Boundary & Topographic Survey Map

See attached.



- Notes:**
1. Property Known As Lots 1, 2, & 3 In Block 249 As Shown On The Current Assessment Map Of The Borough Of Wood-Ridge
 2. Area Of Property:
 - Lot 1 10,000 S.F. Or 0.2296 Acres
 - Lot 2 15,168 S.F. Or 0.3482 Acres
 - Lot 3 6,432 S.F. Or 0.1477 Acres
 3. Vertical Datum Shown Hereon Is Based Upon NGVD 1929 Datum.
 4. Lot Corners Were Not Set As Per Contractual Agreement With Purchaser/Owner Of Property.
 5. Map Entitled "Sketch Plat Prepared For The Borough of Wood-Ridge, Lot 3 Block 249, Borough of Wood-Ridge, Bergen County New Jersey" Prepared By Neglia Engineering Associates, Dated March 25, 2021 And Last Revised May 28, 2021. Said Map Not Filed In The Bergen County Clerk's Office.

"SURVEY INSPECTIONS" or "UPDATES" of this map are PROHIBITED.
 This map MAY NOT BE COPIED, in whole or in part.
 This map MAY NOT BE used for other purposes or transactions.
 This map was prepared for a SPECIFIC transaction involving ONLY the parties listed below (Certified Only To)

Certified Only To:
 Meadowlands Transportation Brokerage Corporation

ONLY copies of this map bearing the EMBOSSED seal of John A. Loch are VALID.
 Certifications are NOT transferable to additional institutions or subsequent owners.
 Easements or Rights of Way on or below the surface of the ground that are NOT visible are NOT SHOWN.
 Subject to the findings of a COMPLETE and UP TO DATE title search.

Date:	Description:	Check By:
	Boundary & Topographic Survey Map Prepared For Meadowlands Transportation Brokerage Corporation Block 249 - Lots 1, 2, & 3 Borough of Wood-Ridge Bergen County New Jersey	

Azzolina & Feury Engineering Inc.
 PROFESSIONAL ENGINEERS AND LAND SURVEYORS
 90 Madison Avenue, Paramus, NJ 07652 - (201) 261-8300 - Fax: (201) 261-8325
 110 Stage Road, Morristown, NY 10960 - (845) 783-8651 - Fax: (845) 783-4212

N.J. CERTIFICATE OF AUTHORIZATION
 24GA29003600

John A. Loch
 John A. Loch, P.L.S.
 N.J. Professional Land Surveyor No. 355853

Date: June 28, 2021 Drawn By: RB Checked By: RB
 Scale: 1" = 20' Dwg. No. 1 of 1 Job No.: 6078

GRAPHIC SCALE



(IN FEET)
 1 inch = 20 ft.